



HOUSTON PARALEGAL ASSOCIATION

An Affiliate of NALA - The Paralegal Association

NALA CP EXAM REVIEW COURSE *Organizational Meeting*

When: Tuesday, September 12, 2023

Time: 6:00 p.m. - 8:00 p.m.

Where: Zoom Meetings

The Review Course will meet for 6 weeks (13 sessions), via Zoom, in September and October to study and review all Knowledge Exam and Skills Exam sections of the new NALA CP Exam.

Registration fee: Free - initial meeting only.
If you join the Review Course the cost will be:
\$100.00 for HPA members
\$145.00 for non-HPA members

You are responsible for purchasing your personal study materials.
The NALA CP Exam Fundamentals Book is available on the NALA website – <https://nala.org>

To RSVP, please register online at <https://www.hpatx.org>
Questions? Feel free to reach out sandra.jordan@corelab.com

The CP Exam format is in two sections:
(1) Knowledge Exam and (2) Skills Exam

Candidates must pass the Knowledge Exam before receiving eligibility to take the Skills Exam.

The Knowledge Exam is offered every day of the year.
The Skills Exam is offered only in February / April / July / October

Please check the NALA website at www.nala.org for additional information about the CP Exam and to order your personal set of study materials.



2023
September/October
NALA CP Exam Review Course Schedule
Zoom Meetings

DATE/TIME		EXAM TOPICS	POINTS	PRESENTERS
Tuesday September 12 6:00pm – 8:00pm		ORIENTATION		Monty Holmes, ACP, TBLS-BCP Sandra-Lee Jordan, CP LaKeisha Simmons, ACP Ruth Conley, ACP Linda Carrette, ACP, TBLS-BCP Tracey Cryer, ACP, TBLS
Week	DATE/TIME	EXAM TOPICS	POINTS	PRESENTERS
1	Tuesday 9/19/23 6:00pm	U.S. Legal		Montye Holmes, ACP, TBLS-BCP
2	Thursday 9/21/23 6:00pm	Civil Litigation		Montye Holmes, ACP, TBLS-BCP
3	Saturday 9/23/23 9:00am	Estate Planning		Tracey Cryer, ACP, TBLS
4	Tuesday 9/26/23 6:00pm	Real Estate		Sandra-Lee Jordan, ACP
5	Thursday 9/28/23 6:00pm	Torts		Ruth Conley, ACP
6	Tuesday 10/3/23 6:00pm	Criminal Law and Procedure		LaKeisha Simmons, ACP
7	Thursday 10/5/23 9:00am	Corporate Law		Sandra-Lee Jordan, ACP
8	Tuesday 10/10/23 6:00pm	Contracts		Linda Carrette, ACP, TBLS-BCP
9	Thursday 10/12/23 6:00pm	Ethics		LaKeisha Simmons, ACP Montye Holmes, ACP, TBLS-BCP
10	Tuesday 10/17/23 6:00pm	Writing: Grammar, Spelling, and Punctuation Clarity of Expression	12 6 6	Linda Carrette, ACP, TBLS-BCP

11	Thursday 10/19/23 6:00pm	Critical Thinking: Reading and Comprehension Analysis of Information Decision Making	18 6 6 6	Ruth Conley, ACP Montye Holmes, ACP, TBLS -BCP Linda Carrette, ACP, TBLS-BCP
12	Tuesday 10/24/23 6:00pm	Brief Discussion		Ruth Conley, ACP
13	Thursday 10/26/23 6:00pm	Wrap Up/Q&A Session		Monty Holmes, ACP, TBLS-BCP Sandra-Lee Jordan, CP LaKeisha Simmons, ACP Ruth Conley, ACP Linda Carrette, ACP, TBLS-BCP Tracey Cryer, ACP, TBLS

